



Planning and Development Policy Development Advisory Group

Thursday, 12th January, 2017 at 10.00 am
Wallis Room, Parkside

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by 17:00 of the working day before the meeting) written notification to the Chairman and clerk of the meeting.

Councillors: Claire Vickers (Chairman)

Toni Bradnum
Karen Burgess
Paul Clarke
Liz Kitchen
Paul Marshall

Christian Mitchell
Godfrey Newman
Brian O'Connell
Michael Willett
Tricia Youtan

You are summoned to the meeting to transact the following business

Agenda

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1. Apologies for absence	
2. To approve the notes of the previous meeting To approve as correct the notes of the meeting held on 3 November 2016.	3 - 6
3. Planning Compliance A general update on the team, including priorities for the upcoming year and key investigations over the past 12 months.	
4. Building Control LATC Update from the Director of Planning, Economic Development and Property.	
5. Local Development Scheme This is the timetable for the preparation of Development Plan Documents, which includes the Community Infrastructure Levy Charging Schedule, the Site	

Allocations Document and the Horsham District Planning Framework Review. The Cabinet Member wishes to seek the advice of the group on the timetable and focus of the Site Allocation Document.

6. **Statement of Community Involvement (SCI) Update**

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This document sets out how and when the Council will involve the community and other interested people and organisations in the preparation of our policies and guidelines, including those related to planning and development. It also discusses community involvement in relation to planning application decisions and explains the role of the Council and that of applicants and their agents. The SCI is being amended to simplify the explanation of the different stages in the preparation of planning documents and the opportunities to participate and so that it reflects the Council's constitutional changes and changes in the title of the Cabinet Member. It is not a policy document. The Consultation Draft SCI was discussed at PDAG at its meeting on 8 September 2016 and was agreed for consultation at Cabinet on 22 September. A summary of the comments received and the revised document circulated with this agenda will, subject to the advice of PDAG, be presented to Cabinet on 26 January 2017 for adoption.

7. **Updates**

- a) **Community Infrastructure Levy (CIL)** – 17 comments were received on the Proposed Modifications consultation, eight of which were 'no comment'. No substantive changes were requested in response to the Proposed Modifications and no respondents asked to appear at an Examination Hearing. The independent Examiner will confirm shortly if a Hearing session will be necessary.
- b) **Incinerator Planning Application**